

STATE LOAD DESPATCH CENTRE, WBSETCL



Detailed Procedure of SLDC for Operationalization of Short Term Open Access

**Prepared in Compliance
with
WBERC (Open Access) Regulations, 2022**

CONTENTS

1. OUTLINE
2. ELIGIBILITY CRITERIA FOR STOA APPLICATION
3. REGISTRATION
4. SUBMISSION OF APPLICATION
5. CONCURRENCE OF DISTRIBUTION LICENSEE.
6. ADVANCE SCHEDULING FOR SHORT TERM OPEN ACCESS TRANSACTIONS
7. E-BIDDING PROCEDURE
8. SCHEDULING FOR SHORT TERM OPEN ACCESS TRANSACTIONS ON “FIRST COME-FIRST-SERVED” BASIS
9. SCHEDULING FOR DAY-AHEAD TRANSACTION
10. SCHEDULING OF TRANSACTIONS IN A SAME-DAY / CONTINGENCY
11. SCHEDULING OF TRANSACTIONS IN POWER EXCHANGES
12. DETERMINATION OF AVAILABLE CAPACITY FOR STOA
13. REVISION OF SCHEDULE
14. CURTAILMENT IN CASE OF CONGESTION IN TRANSMISSION / DISTRIBUTION SYSTEM
15. CHARGES FOR SHORT TERM OPEN ACCESS
16. DEFAULT IN PAYMENT OF SHORT-TERM OPEN ACCESS CHARGES
17. METERING
18. SCHEDULING
19. ENERGY ACCOUNTING
20. COMMUNICATION FACILITY

21. ENERGY LOSSES

22. GENERAL CONDITIONS

FORMATS FOR SHORT TERM OPEN ACCESS TRANSACTIONS

1. FOTMAT -1: “APPLICATION FOR GRANT OF OPEN ACCESS”
2. FORMAT -2: “CONSENT FOR OPEN ACCESS”
3. FORMAT -2A: “DECISION ON OPEN ACCESS, WHERE IMMEDIATE OPEN ACCESS CAN NOT BE GRANTED”
4. FORMAT B1: “APPLICATION FOR REGISTRATION”
5. FORMAT B2: “INTIMATION OF REGISTRATION”
6. FORMAT B3: “VIEWS/SUGGESTION OF DISTRIBUTION LICENSEE”
7. FORMAT B4: “CONSENT/DENIAL FROM DISTRIBUTION LICENSEE”
8. FORMAT B5: “DECLARATION OF CRITICAL LOAD”
9. FORMAT B6: “CONSENT LETTER FOR CRITICAL LOAD”

1. OUTLINE

1.1 This procedure is in accordance with the clause no. 16.1 of the West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022 Dated 01st, August 2022, hereinafter referred to as the “ Open Access Regulations”.

1.2 This procedure shall apply to the applications made for short-term open access for use of intra-State transmission system and/or distribution system including any such lines and/or systems as are used in conjunction with inter-state transmission lines in the state of West Bengal.

1.3 The application should be addressed to

Chief Engineer

State Load Despatch Centre , WBSETCL,
Danesh Sheikh Lane, Andul Road
Howrah – 711109, West Bengal

Contact No.1: 033-26887698

Contact No.2: 033- 26416572

Contact No.3: 033- 26887693

E-mail : wbsldc.enac@wbsetcl.in, wbsldc.enac@gmail.com, wbsldc@gmail.com

2. Eligibility Criteria for Short Term Open Access Application

2.1 Any applicant or open access customer intending to avail open access must be connected to the grid. Applicant should have a valid connectivity agreement with the STU/Distribution Licensee in whose system it is connected.

If an open access customer has connectivity in consumer mode with distribution licensee then the open access customer can apply for Open access and a connectivity agreement for open access purpose between open access customer and distribution licensee need to be signed.

Provided that if the connectivity agreement for open access is not signed then the connectivity agreement in consumer mode will be treated for processing of the application and grant of open access till the connectivity agreement for open access is signed by the distribution licensee with the consumer.

2.2 An applicant/open access customer with a connected load exceeding 1 MW in single premises shall be eligible for open access. The consumer having contract demand 100KW and above shall be eligible to take green energy through green energy open access. There is no load limitation for captive consumers taking power under green energy open access.

2.3 Open access customer must have ABT compliant interface meters (main & check) at all interconnecting points in line with CEA (Installation and Operation of Meters) Regulations 2006, as amended from time to time and meters shall have facility to communicate the readings to the SLDC on a real time basis (AMR).

2.4 A person having been declared an insolvent or bankrupt or having outstanding dues for more than one month billing of distribution/transmission licensee or nodal agency or SLDC on account of any head at the time of application shall not be eligible for open access. In case a person, to whom open access has already been allowed, is declared insolvent, he shall not be eligible for open access from the date he is adjudged as insolvent.

2.5 A person against whom judicial proceedings are ongoing for power theft or unauthorized use of electricity, or against whom notice of disconnection has been issued u/s 56 of the Act by any licensee, shall not be eligible for Open Access. If an Applicant for Open Access has already been charged and convicted by a court of law for having committed any offence under the Act, his application for Open Access shall be considered only after a competent court of law clears him.

2.6 If the applicant has critical load then backup power agreement with the connected licensee shall be required. Here critical load means the load which connects to essential services necessary for public safety and well-being of the community.

2.7 Applicant must have a valid Power Purchase or Sale Agreement with the generating companies, traders and others as are applicable to him. Provided that no PPA is required if the transaction is done through power exchange.

2.8 If the applicant is connected at 33KV and above voltage level, then it must have a 24x7 control room along with dedicated communication system and real time data display facilities with SLDC and /or ALDC as the case may be.

2.9 An Open Access Customer shall be eligible to re-apply for fresh reservation of capacity for Open Access after expiry of his Open Access term, subject to fulfilling the eligibility criteria.

3. Registration

i) **For Intra-state transaction-** Before applying for Day-ahead bilateral and Same-day transactions, applicant shall register themselves with SLDC by submitting the application as per Format B1 and also need to submit a bank guarantee in 07 days advance from the date of commencement of actual transactions. Provided that where the applicants have agreed to pay open access related charges in advance (03 working days prior to commencement of transaction) then such applicants will not be required to furnish any Bank Guarantee. The bank guarantee (BG) amount will be equivalent to 80% of the short-term open access charges for its intended transactions subject to a minimum of Rs. 1 lakh. The Bank Guarantee shall be issued in favour of the Chief Engineer, State Load Despatch Centre, Howrah, WBSLDC FUND, State Bank of

India, Shalimar Branch, A/C No. 31131352012. BG validation shall not be less than 01 (one) year from the issuing date & with a further claim period of 03 (three) months.

For Example: Let us consider a Intra-state Day-ahead transaction for 20 MW on round the clock basis (RTC) & intra-state transmission charge is Rs 250.00 / MWh.

Total MWh capacity booked = $(20 \times 96) / 4 = 480$ MWh,

State transmission charges (Rs per MWh) = 250.00

Transmission charges amount (Rs) = $(480 \times 250) = 120000.00$

So the required amount of BG = $\max((80\% \text{ of } 120000), 100000) = 100000.00$

For Advance Reservation and FCFS transaction, applicant/open access customer may register themselves with SLDC by submitting the application as per Format B1 and not required to submission of bank guarantee.

ii) **For Inter-State transaction-** An applicant/open access customers those are willing to participate in Inter-state transactions may also register themselves with SLDC by submitting the application as per Format B1 and not required to submission of bank guarantee.

4. SUBMISSION OF APPLICATION

4.1 In case of an Inter-State Short Term Open Access transaction, or transaction on the platform of the Power Exchanges, the relevant Central Electricity Regulatory Commission Regulations shall be applicable and the detailed procedure as specified by the Regional Load Despatch Centre (RLDC) shall be followed and the same time applicant has to be submitted the information in Format-1 as per WBERC(Open Access) Regulations, 2022 to the SLDC via e-mail or any other communication medium as mentioned by SLDC time to time with non-refundable fees of Rs 5000/-. SLDC will provide the Concurrence/standing clearance as per clause no. 5.1 for such transactions on the formats specified in the aforementioned regulations and the procedure for the same shall also be in line with the governing regulations and procedures as amended by the CERC from time to time.

4.2 An Application for scheduling of Bilateral Transaction through Short-Term Open Access in the intra-State transmission/distribution system shall be made to the State Load Despatch Centre in Format-1(**FORMAT-I: APPLICATION FOR GRANT OF OPEN ACCESS**) along with non-refundable fee of Rs 5000/-. Provided that the application fee

for Day-ahead or Same-Day/ Contingency transaction can be made within 03 working days from the date of filing the application.

The allotment priority shall be as per the regulations, and amendments issued from time to time.

4.3 All payments are to be made either through demand draft in favor of WBSLDC FUND, payable at KOLKATA/HOWRAH, or through NEFT – WBSLDC FUND, HDFC BANK LTD., A/C No. 00080350001261, IFSC Code- HDFC0000008. After implementation of SAMAST project, there will be availability of SBI payment gateway for all types of payments alternatively relating to Short Term Open Access.

4.4 Following documents are required to submit during application for intra-state short term open access –

- i) Application fees - Bank Draft/ Pay Order/NEFT/RTGS.
- ii) Copy of connectivity agreement (only for first time of application)
- iii) Copy of PPA or sale-purchase agreement/ Letter of Intent or Power Purchase/ sale order through Short Term Open Access.
- iv) Undertaking of not having entered into Power purchase agreement (PPA) or any other bilateral agreement for the capacity (quantum of power) for which Open Access has been sought.
- v) Copy of License / supporting documents, as applicable.
- vi) Consumer has to attach copy of the latest bill of the distribution licensee to whom it is connected as a consumer and copy of bill payment receipt.
- vii) Declaration of Critical Load.
- viii) ABT meter details & meter diagram.

5. CONSENT OF DISTRIBUTION LICENSEE.

5.1 When a consumer connected to a distribution system and seeking for **inter-state** short term open access, then SLDC ask the ALDC of the respective distribution licensee for their consent on the prescribed format (FORMAT –B3).

ALDC has to submit their consent or reasons for denial on the prescribed format (FORMAT-B4). In case of non-receipt of consent or reasons for denial from ALDC of the respective distribution licensee within 02 working days from receiving the request from SLDC or 04 working days from receiving the request from SLDC when such application for STOA has been applied for first time, the consent shall be deemed to have been granted.

5.2 When a consumer connected to a distribution system and seeking for **intra-state** short term open access, then SLDC ask the ALDC of the respective distribution licensee for their consent on the prescribed format (FORMAT –B3).

ALDC has to submit their consent or reasons for denial on the prescribed format (FORMAT-B4). In case of non-receipt of consent or reasons for denial from ALDC of the respective distribution licensee within 03 working days from receiving the request from SLDC, the consent shall be deemed to have been granted.

6. ADVANCE SCHEDULING FOR SHORT TERM OPEN ACCESS TRANSACTIONS

6.1 An application for advance scheduling for an open access transaction may be submitted to the State Load Despatch Center up to the fourth month, considering the month in which application is made as the first month.

6.2 A separate application shall be made for each month, and for each transaction in a month.

6.3 (a) An Application for intra-State scheduling during the fourth month shall be made up to the last day of the first month. The SLDC shall convey its acceptance or otherwise to the applicant latest by the fifth day of the second month.

(b) An Application for intra-State scheduling during the third month shall be made up to the five (5) days prior to the close of the first month. The SLDC shall convey its acceptance or otherwise to the applicant latest by the close of the first month.

(c) An Application for intra-State scheduling in the second month shall be made up to the ten (10) days prior to the close of the first month. The SLDC shall convey its acceptance or otherwise to the applicant five days prior to the last day of the first month.

6.4 If SLDC does not anticipate any congestion on the transmission system and getting concurrence of distribution licensee as per clause 5.2, then SLDC shall convey its acceptance in FORMAT-2.

6.5 If SLDC rejects an application, it shall convey its reasons to the Applicant in **FORMAT - 2A**.

7 e-BIDDING PROCEDURE

7.1 Bids shall be invited, from the concerned Applicants, for only such period during which congestion is expected to occur.

7.2 The decision of the SLDC in respect of an expected congestion shall be final and binding.

7.3 Any Applicant intending to participate in bidding for Short-Term Open Access shall register and obtain the “User ID” and initial “Password” in advance from the SLDC for its Authorized User (s). The “Registered Users” will be issued a system generated “User ID” and initial “Password” by SLDC to enable them to submit their ‘Bid’ electronically. Upon receipt of the User Id and initial Password, the User shall immediately change the password. It shall be the responsibility of such Applicant to maintain its confidentiality/security and to prevent its misuse.

7.4 The Applicants shall submit their 'Bid' electronically through the web site of the SLDC.

7.5 The Bids shall be accepted up to the "bid closing time" as indicated on the web-site of SLDC, designated for e-bidding. Modification / amendment to a bid, once submitted, including submission of a second or subsequent bid by an Applicant, shall not be entertained.

7.6 In case the applicant does not participate in the e-bidding process, his application shall be considered as withdrawn.

7.7 Bidding process and the Approval of the Schedules of the bidders shall be as per following—

- a) The floor price for bidding for reservation of transmission or wheeling capacity shall be the charges for Short Term Open Access related to transmission or wheeling, as the case may be.
- b) The bidders shall quote price in terms of the floor price.
- c) No bidder shall be allowed to quote price, which is more than eight times the floor price.
- d) Reservation of transmission or wheeling capacity shall be made in decreasing order of the price quoted.
- e) In case of equal price quoted by two or more bidders, the reservation of transmission or wheeling capacity shall be made *pro rata* to the transmission or wheeling capacity sought to be reserved.
- f) The Short Term Customer getting reservation for capacity less than the capacity sought by him and the Short Term Customers getting transmission or wheeling capacity reservation equal to the capacity sought to be reserved, shall pay the charges quoted by him.

8 SCHEDULING FOR SHORT TERM OPEN ACCESS TRANSACTIONS ON "FIRST COME-FIRST-SERVED" BASIS

8.1 Following application for Short Term Open Access shall be treated under " FIRST COME FIRST SERVED" category.

- a) Application for scheduling of a bilateral transaction is received during the last ten (10) days of first month.

b) Application for scheduling of a bilateral transaction which is commencing in the same month in which application is made. Provided that such application shall be received in SLDC at least four (04) days in advance from the date of commencement of bilateral transaction.

8.2 All applications received by SLDC in a day upto 1700 hrs shall be processed together and considered having same priority. Application received after 1700 hrs of a day shall be treated as receiving on next day.

8.3 Granting of such open access depend on availability of the transmission and / or wheeling capacity.

9. SCHEDULING FOR DAY-AHEAD TRANSACTION

9.1 Applications for open access transactions received within three (3) days prior to the date of scheduling and up to 15.00 hrs of the day immediately preceding the day of scheduling shall be processed as having been received together, and will be treated at par.

9.2 Applications for day ahead STOA for power exchange transactions shall have priority over STOA for bilateral transactions.

9.3 Applicants willing to participate in Day-ahead STOA shall register themselves with SLDC and need to submission of bank guarantee as specified in Format-B1.

10. SCHEDULING OF TRANSACTIONS IN A SAME-DAY/ CONTINGENCY

10.1 In the event of emergency, the buyer or in its behalf, a trader may locate, a source of power to meet short-term emergency requirement on the same day as well as in real time and make an Application to the SLDC.

10.2 Open Access for emergency requirement will be decided by the SLDC depending on the grid condition.

10.3 Applicants willing to participate in same-day STOA shall register themselves with SLDC and need to submit bank guarantee as specified in Format-B1.

10.4 For contingency transactions, no advance registration and no bank guarantee is required but the applicant shall make all payments within three working days of such transactions.

11. SCHEDULING OF TRANSACTIONS IN POWEREXCHANGES.

11.1 Procedures for Open Access through power exchange shall be as per the CERC ST Regulations or concerned applicable Regulations of CERC as the case may be.

11.2 Application for granting open access through power exchange shall be made through National Open Access Registry (NOAR).

11.3 SLDC shall give No Objection Certificate (NOC) to the applicant based on availability of the transmission and / or wheeling capacity.

11.4 The quantum mentioned in NOC can be curtailed by SLDC or/and ALDC in need of real time network safety.

12. DETERMINATION OF AVAILABLE CAPACITY FOR STOA

An applicant or open access customer shall be eligible for STOA over the surplus capacity available on the intra-State transmission system/distribution system after use by the long term consumers and the medium term consumers, by virtue of

- a) Inherent Design Margins, Total Transmission Capability (TTC), Transmission Reliability Margin (TRM) ;
- b) Margins available due to variation in power flows in different time of the day.
- c) Margins available due to in-built spare transmission / distribution capacity created to cater to future load growth.

13. REVISION OF SCHEDULE

13.1 The Short-Term Open Access Schedule accepted by the SLDC in case of “Advance Scheduling” or “First-Come-First Served basis” may be cancelled or revised downwards by the Applicant by giving minimum two (2) days notice. The notice period shall be excluding the day on which notice is served and the day from which revised schedules are to be implemented.

13.2 The accepted schedules for Day-Ahead transactions and transactions in a Contingency shall not be revised or cancelled.

13.3 The applicant, who has requested for revision or cancellation of the accepted schedule, shall pay the transmission & wheeling charges for the first two (2) days of the period for which the cancellation or downward revision of schedule, as the case may be, has been sought, in accordance with the schedule originally approved by the SLDC, and thereafter in accordance

with the revised schedule prepared by the SLDC during the period of such cancellation or downward revision.

14. CURTAILMENT IN CASE OF CONGESTION IN TRANSMISSION / DISTRIBUTION SYSTEM

14.1 In the event of transmission and /or wheeling constraint due to congestion in transmission and /or distribution system, it becomes necessary for SLDC to curtail power flow already scheduled for the applicants on a transmission and /or distribution system. Curtailment shall be made as per SLDC observations to relieve transmission and /or wheeling constraint and enhance grid security.

14.2 Subject to the provisions of the State Grid Code, while cancellation or curtailment of any transaction, among short-term, medium term and long-term transactions, short-term transactions shall be cancelled or curtailed first, followed by medium term and thereafter long-term transactions.

14.3 Among short term transactions, bilateral transaction shall be cancelled or curtailed first, followed by collective transactions. Open Access to a distribution licensee will be the last to be curtailed within a category.

14.4 During emergency period, curtailment shall be made as per decisions of the ALDC and / or SLDC.

15. CHARGES FOR SHORT TERM OPEN ACCESS:

15.1 Payments related to Short Term Open Access shall be made by the applicant to the SLDC. The Applicant shall make the following payment to the SLDC-

a. Application Fees

An application made for Short Term Open Access shall be accompanied by a non-refundable fee of Rupees five thousand (Rs 5000/-) only. Provided that this payment can be made within three (03) working days from the date of filing the application.

b. Transmission Charges

For Short Term Open Access, the advance payment for full amount of capacity booked in MW towards transmission charges shall be deposited by an Open Access Customer to the SLDC. The

advance payment can be made within three (03) working days of grant of the Short Term Open Access.

c. Scheduling Charges- The scheduling charges will be Rs 1000/- per day or part of the day for each bilateral transactions for intra-state open access where both injection point and drawal point lies either on intra-state transmission system or distribution system of the Distribution Licensee.

e. DSM Charges- Open Access Customer shall pay Deviation Settlement Charge for deviation from schedule according to the “DSM Bill” raised by SLDC as per DSM regulation of WBERC & Balancing and Settlement Code of the commission. The Bill is prepared in weekly and the same is collected by SLDC.

f. Reactive Charge - Open Access Customer shall pay Reactive Charge as per Regulation. The Bill is prepared in weekly and the same is collected by SLDC.

g. Meter reading and other related charges- SLDC will collect charges for meter reading and other related charges including the charge for communicating meter reading to SLDC from open access customer at the rate of Rs. 3,000/- per month for each meter.

15.2 Payments related to Short Term Open Access shall be made by the applicant to the concerned ALDC. The Applicant shall make the following payment to the concerned ALDC-

a. The Open Access Customer shall pay for the wheeling charges as applicable, at the rates specified by the Commission from time to time.

b. The Open Access Customer shall pay for the cross subsidy surcharges as applicable, at the rates specified by the Commission from time to time.

c. The Open Access Customer shall pay an additional surcharge, in addition to wheeling charges and cross subsidy surcharge, as applicable, at the rates specified by the Commission from time to time.

16. DEFAULT IN PAYMENT OF SHORT-TERM OPEN ACCESS CHARGES

16.1 In case of default in payment of the Application fee or the charges specified under the Regulations , SLDC, at its discretion may not schedule the transaction or may cancel the scheduling of already scheduled transaction or may not entertain any Application of such Applicant in future until clearing his outstanding dues.

16.2 Late Payment Surcharge applicable for consumer as per WBERC Tariff Regulation 2011 as amended shall be payable by an Open Access Customer for any payment after the due date.

17. Metering.

17.1 The Open Access customer must arrange to install ABT compliant interface main and check meters at all interconnecting points. The meters shall be provided at the point of injection and at the point of drawal and, if required, at any inter-connecting point. The cost of meters shall be borne by the concerned open access customer or connected licensee as per connectivity agreement.

17.2 The technical specification and point of installation of the ABT meters shall be approved by Distribution Licensee/STU as the case may be in accordance with CEA (Installation and Operation of Meters) Regulations, 2006 and subsequent amendment regulations.

17.3 The meter shall be duly tested and sealed in the presence of STU/Distribution Licensee/Consumer and shall also be checked/tested at the site by representatives of Consumer and Distribution Licensee/STU after installation.

17.4 The main and check meters shall be periodically tested and calibrated by STU/Distribution Licensee as per requirement.

17.5 The installed meters shall have facility to communicate the reading to the SLDC on real time basis and the cost pertaining to arrangements for communication meter reading to SLDC in AMR system has to be borne by applicants. In case of problem in communication of reading through AMR for any reason, reading of main and check meter shall be taken by authorized representative of the concerned Licensee and the open access customer or his representative and meter reading shall be communicated to SLDC by the concerned Licensee within 48 hours.

17.6 Check meter readings shall be considered when main meter is defective. The defective meter shall be replaced immediately by the licensee concerned at consumer's cost.

17.7 When both main and check meters are defective, standby meter (other end) will be considered for energy accounting purpose. If stand-by meter is not available then energy accounting will be done as per SLDC decision.

18. SCHEDULING:

18.1 Scheduling of Inter-state open access transactions shall be done by ERLDC as per CERC regulations and incorporated the same in SLDC schedule.

18.2 Scheduling of Intra-state open access transactions shall be done by SLDC.

18.3 Scheduling of all transactions pursuant to grant of open access shall be carried out on day-ahead basis in accordance with the relevant provisions of IEGC for inter-State transactions and in accordance with the State Grid Code for intra-State transactions.

19. Energy Accounting: Energy accounting will be done in accordance with the Balancing and settlement code and the Tariff Regulations.

20. Communication Facility:

20.1 An Open Access Customer shall make an arrangement for online real time data (MW, MVAR, VOLTAGE, CURRENT etc.) display facilities with SLDC and / or ALDC. Provided that the costs towards the equipment for communication up-to the nearest grid sub-station or the SLDC/ALDC, as the case may be, shall be borne by the open access customer.

20.2 An Open Access customer shall set up round the clock arrangements or control room to take instructions from the SLDC and /or communication with the Licensee and others through telephone, mobile e-mail etc.

21. Energy Losses:

The STOA customer shall bear the losses as under-

a. Inter-State open access – The buyers and sellers shall absorb apportioned energy losses in CTU-STU boundary in accordance with the provisions specified by the Central Electricity Regulatory Commission.

b. Intra-State open access- The Open access customer shall bear the transmission and distribution losses as per follows-

EHV- As per the normative transmission loss in percentage of WBSETCL specified in the Tariff Regulations at the point of injection at the said voltage level.

HV- 4% of the energy injected at the point of injection at the said voltage level or the norms of the distribution loss of the distribution licensee whichever is less.

LV & MV- Normative distribution loss in percentage of the energy injected at the point of injection at the said voltage level. The normative distribution loss in percentage will be the same as that of the concerned distribution licensee with whom the Open Access Customer is connected as per Tariff Regulations or latest Tariff Orders in case of non-availability of such value in Tariff Regulations

22. GENERAL CONDITIONS:

22.1 The Open Access Customer shall abide the SLDC schedule and shall comply with all directions issued by SLDC.

22.2 After granting open access, an applicant shall execute open access agreement with STU or with STU and relevant transmission licensee/distribution licensee and copy of the same shall be furnished to SLDC.

22.3 All costs/expenses/charges associated with the Application, including Bank Draft, shall be borne by the Applicant.

22.4 Any incomplete/vague application, and an application not found in conformity with these Procedures and Regulations, shall be summarily rejected.

22.5 None of the charges payable by Applicants(s) and/or any other entities involved in the transaction shall be adjusted by them against any other payments/charges.

22.6 The Applicant shall abide by the provisions of The Electricity Act 2003, Indian Electricity Grid Code, CERC Regulations, State Grid Code and WBERC Regulations, as amended from time to time.

22.7 If such a need arises, SLDC shall revise and amend the detailed procedure in line with the guidelines and directions of Commission.

22.8 The applicant shall keep the SLDC indemnified at all times and shall undertake to indemnify, defend and save the SLDC from any all damages, losses, claims and actions including those relating to injury to or death of any person or damage to property, demands, suits, recoveries, costs and expenses, court costs, attorney fees and all other obligations by or to third parties arising out of or resulting from the transactions.

22.9 After implementation of SAMAST, all the process like registration, submission of application, approval/consent/rejection etc will be done through WBSLDC web portal. Final date of implementation of this process will be intimated by SLDC.

APPLICATION FOR GRANT OF OPEN ACCESS
(To be submitted by Open Access Customer)

To
The (Name and address of Nodal Agency):

1. Application No.:
2. Name of the Applicant:
3. Address for Correspondence:
Phone No. (Off)
Email id:
4. A) Category of the applicant: Licensee/Consumer/Generating Company/CPP:
B) Contract demand, if consumer (MW/MVA):
C) Open Access Consumer No :
5. Type of open access: Long-Term Open Access
(Please mark appropriately) Medium-Term Open Access
Short-Term Open Access
6. Source of Open Access: Captive/Name of Power exchange/generator/licensee
7. Type of Generation(If applicable): RE/Thermal/Hydel/Co-generation
8. Details of Coordinators of the Applicant-
Name:
Designation:
Phone No.: (Off) (Res)
Fax: Mobile: E-Mail Address:
9. Capacity Applied

Period		Time Period		
From (Date)	To (Date)	From (Hrs)	To (Hrs)	Capacity needed / Max. Power to be conveyed (MW)

10. Injecting Agency Details:
Name:
Point of Injection:
Name of concerned SLDC/ALDC:
Interface Meter already Installed: Yes / No
Real time Communication Facility with Connected Licensee and / or SLDC:
Ready / Not Ready (as applicable):
11. Drawee Agency Details:
Name:

Point of Drawal:

Name of concerned SLDC/ALDC:

Interface Meter already Installed: Yes / No

Real time Communication Facility with Connected Licensee and / or SLDC:

Ready / Not Ready (as applicable):

12. Name and details of other agencies involved, if any:

13. Non-Refundable Application Fee (Please fill up the amount as appropriate)

Long-Term Open Access:

Medium-Term Open Access:

Short-Term Open Access:

Bank Draft/Pay Order No./RTGS or NEFT Reference:

Dated:

In favour of:

Payable at:

14. Short notes may be attached covering the following (to the extent relevant):

- Generation planned.
- Power purchase contracted
- Power factor
- Potential hazards concerning public safety in the line with the Environment (protection) Act. 1986 and other applicable laws,
- Reactive compensation programme
- Harmonic distortion
- Peak load
- Average load
- Periods with time slab in line with concerned Grid Code(s)
- Any other information as may be required
- Whether Backup Power or Emergency Power is required

15. Whether Applicant has Critical Load in terms of Regulation 4.10 of The West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022 ? Yes / No

16. List of applicable formats being submitted along with this application in terms of Regulation 9.10 9(a) of The West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022.

17. Other Terms:

a) It is hereby certified that all agencies (including buyer, seller, trader etc.) to the transaction shall abide by the provisions of the “West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022”.

b) The Applicant hereby agrees to pay all the relevant charges applicable to him in terms of the “West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022” and Regulations under the Act.

c) The Applicant hereby agrees to keep the concerned SLDC, STU, Transmission Licensee and Distribution Licensee indemnified at all times and undertakes to indemnify, defend

and save the concerned SLDC, STU, Transmission Licensee and Distribution Licensee harmless from any and all damages, losses, claims and actions relating to injury to or death of any person or damage to property, demands, suits, recoveries, costs and expenses, court costs, attorney fees, and all other obligations by or to third parties, arising out of or resulting from the transactions under this Approval.

d) Any other information / details that may be required by the concerned Transmission Licensee(s) / STU/ SLDC/ Distribution Licensee shall be provided promptly by the Applicant.

Place:
Dated:

Signature:
Name:
Designation:
Seal of the office of the Applicant:

Enclosures:

- 1) Bank draft/ Pay Order/ NEFT /RTGS remittance.
- 2) Copy of connectivity agreement.
- 3) Copy of PPA or sale-purchase agreement/ Letter of Intent or Power Purchase/ sale order through Short Term Open Access.
- 4) Undertaking of not having entered into Power purchase agreement (PPA) or any other bilateral agreement for the capacity (quantum of power) for which Open Access has been sought.
- 5) Copy of agreements/ MOUs as applicable
- 6) Copy of License / supporting documents, as applicable.
- 7) Copy of the latest bill as consumer and receipt of bill payment establishing nil dues.
- 8) Notes (As per Item 12 of the Format-1).

Copy to:

- a) SLDC (if different from Nodal Agency)
- b) Transmission Licensee (if different from the Nodal Agency and who owns the transmission line through which power to be transmitted).
- c) Distribution Licensee (in whose distribution network the point of drawal of power is located).
- d) Distribution Licensee (if the point of injection is located in the Distribution system of the Distribution Licensee).

Note: In the event the application is made under regulation 9.1(g), full particulars relating to the intervening transmission facility are to be provided in the application.

Date & Time of Receipt of Application	
---------------------------------------	--

CONSENT FOR OPEN ACCESS
(to be issued by Nodal Agency/ SLDC)

1. Consent No.:
2. Name of the Applicant & Open Access Consumer No.:
3. Category of Applicant:
4. Name of Injecting Agency:
5. Name of Drawee Agency:
6. Name of Other Agencies Involved, if any:
7. Open Access Capacity Applied:

Period		Time Period		Capacity needed/ Max. Power to be conveyed (MW)
From (Date)	To (Date)	From (Hrs)	To (Hrs)	

8. Open Access Capacity Approved:

Period		Time Period		Capacity needed/ Max. Power to be conveyed (MW)
From (Date)	To (Date)	From (Hrs)	To (Hrs)	

9. Source of open access: Captive/ Name of power exchange/ generator/ licensee
10. Type of generation: RE/ Thermal/ Hydel/ Cogeneration etc.
11. Point of Injection:
12. Point of Drawal:
13. Interface Meter
 - a) If already Installed then what other procedures to be completed
 - b) If not already installed then whether Interface meter is available with the concerned Licensee
14. 24x7 Real Time Communication Facility
 - a) Readiness of the Facility with Licensee
 - b) Readiness of the Facility with the SLDC
15. Name of concerned SLDC
16. Name of concerned ALDC
17. Whether Applicant has Critical Load in terms of Regulation 4.10 of The West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022 ? Yes / No
18. This approval is subject to full payment of requisite charges made by Applicant on or before the due date as specified by the West Bengal Electricity Regulatory Commission.
19. This approval is subject to:

- a) The Licensee holding a license valid under the Act,
- b) The West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022.
- c) The responsibility of ensuring compliances with the provisions of the Electricity Act, 2003, applicable Rules and Regulations/ Codes shall lie with the Applicant/ Open Access Customer.
- d) Signing of an Agreement or for Short-term open access LOI other than agreement and furnishing of following information:

Agreement / LOI-Details (needs to be filled up only relevant agreement details)					
With		Date	Max. (MW)	Capacity already Utilized Earlier	Balance MW

Place:
Dated:

Signature:
Name:
Designation:
Seal of the office of the Nodal Agency / SLDC

To:
(Applicant) _____

Copy to:

- a) SLDC (if different from the Nodal Agency)
- b) Transmission Licensee (if different from the Nodal Agency and who own the transmission line through which power is / are to be transmitted).
- c) Distribution Licensee (in whose distribution network the point of drawal of power is located).
- d) Distribution Licensee (If the point of injection is located in the Distribution system of the Distribution Licensee).

DECISION ON OPEN ACCESS, WHERE IMMEDIATE OPEN ACCESS CAN NOT BE
GRANTED

(to be issued by Nodal Agency / SLDC)

1. Name of the Applicant:
2. Category of the Applicant:
3. Name of Injecting Agency:
4. Name of Drawee Agency:
5. Name of Other Agencies Involved, if any:
6. Open Access Capacity Applied:

Period		Time Period		Capacity needed/ Max. Power to be conveyed (MW)
From (Date)	To (Date)	From (Hrs)	To (Hrs)	

7. Open Access cannot be granted immediately due to the following reasons:
(Attached sheets, if required, including extracts of relevant correspondence with appropriate Licensees)

Place:
Dated:

Signature:
Name:
Designation:

Seal of the office of the Nodal Agency / SLDC

To
(Applicant) _____
Copy to:

- a) SLDC (if different from the Nodal Agency)
- b) Transmission Licensee (if different from the Nodal Agency and who own the transmission line through which power is / are to be transmitted).
- c) Distribution Licensee (in whose distribution network the point of drawal of power is located).
- d) Distribution Licensee (If the point of injection is located in the Distribution system of the Distribution Licensee).

Application for Registration

1. Registration No. (If already registered):
2. Name of Applicant:
3. Address for Correspondence:
4. Contact Details:
 - a. Name of Contact Person-
 - b. Designation-
 - c. Contact No.-
 - d. E-Mail-
5. Nature of Applicant (Trader/DISCOM/IPP/PP/Generator (other than IPP & PP)/Others):
6. Whether the Generator is RE:
(if yes, Please mention the Category)
7. Trading Licensee No. and type (if applicable):
7. Point of Injection /Withdrawal:
8. Connectivity Details to the grid to be enclosed along with details of boundary meters.
9. Maximum Power to be drawn/inject through Open Access:
10. ABT meter details:
 - a) Whether Main meter is provided?
 - b) Whether Check meter is provided?
11. Details of Bank Guarantee (For Day-ahead and Same-day transaction):
12. GST number:
13. PAN and TAN number:
13. Bank account number:
14. Bank / Branch name:
15. Bank IFSC code:
- 16: Bank address:
17. Declaration:

a. It is hereby agreed that MOU/Agreements between buyer/seller/trader shall be executed before the application for Short Term Open Access is made and shall be produced on demand.

b. All entities including buyer/seller/trader to the transaction shall abide by the provisions of the West Bengal Electricity Regulatory Commission (Open access) Regulations, 2022 and Terms and condition of tariff regulations, 2011 and State Electricity Grid Code regulations, 2007 & subsequent amendment.

Date:

Place:

Signature:

Name:

Designation:

Encl:

1. Copy of Connectivity details to the Grid.
2. BG details
3. Copy of Trading license
4. Copy of PAN card & TAN registration
5. Cancelled cheque

N.B: The Bank guarantee amount will be equivalent to 80% of the short-term open access charges for its intended transactions subject to a minimum of Rs. 1 lakh.

Intimation of Registration

1. Registration No.:
2. Name of Applicant:
3. Address for Correspondence:
4. Contact Details:
 - a. Name of Contact Person-
 - b. Designation-
 - c. Contact No.-
 - d. E-Mail-
5. Nature of Applicant (Trader/DISCOM/IPP/PP/Generator (other than IPP & PP)/Others):
6. Category of RE:
7. Trading Licensee No. and type (if applicable):
8. Point of Injection /Withdrawal:
9. Maximum Power to be drawn through Open Access:

Date:
Place:

Signature:
Name:
Designation:

Views/Suggestion of Distribution License

To The Distribution Licensee:.....

1	Application No.:	Date:
2	Applicant Name:	
3	Registration No.:	

4	Buyer / Seller details		
		Injecting Entity	Drawee Entity
	Name of the Entity		
	Entity in which embeded		
	Point of Injection:		
	Point of Drawal:		

Whether the consumer is having any outstanding dues against billing for more than one month:	
--	--

5	Concurrence requested from Distribution Licensee				
	Date		Hours		MW
	From	To	From	To	

Date:
Place:

Signature:
Name:
Designation:

Consent/Denial from Distribution Licensee

Consent No. (To be issued by the Distribution Licensee):

1	Application No.:	Date:
2	Applicant Name:	
3	Registration No.:	

4	Buyer / Seller details		
		Injecting Entity	Drawee Entity
	Name of the Entity		
	Entity in which embedded		
	Concerned SLDC/RLDC		
	Voltage level		

Whether the consumer is having any outstanding dues against billing for more than one month:

5	Concurrence requested from Distribution Licensee				
	Date		Hours		MW
	From	To	From	To	

6	Concurrence accorded by Distribution Licensee				
	Date		Hours		MW
	From	To	From	To	

- A curtailed concurrence (or no concurrence) is being granted on account of.....
.....
.....
- Any other relevant information:.....
.....
.....

Signature (With Stamp)

Name:

Designation:

DECLARATION OF CRITICAL LOAD

1. Registration No. (If already registered):
2. Name of Open Access Customer:
3. Address for Correspondance:
4. Contact Details:
 - a. Name of Contact Person-
 - b. Designation-
 - c. Contact No.-
 - d. E-Mail-
5. Trading Licensee No. and type (if applicable):
6. Point of Injection /Withdrawal:
7. Maximum Power to be drawn through Open Access:
8. Connected Load:
9. Whether Applicant has Critical Load in terms of Regulation 4.10 of The West Bengal Electricity Regulatory Commission (Open Access) Regulations, 2022 ? Yes / No
(if yes please mention the Quantum of Critical Load (in MW))
10. Any arrangement of Backup Power for Critical Load? Yes / No
(if yes please attached Backup Power agreement)

I ,hereby, declare that the particulars given above are correct and complete.

Date:
Place:

Signature:
Name:
Designation:
Seal of the office of the Applicant:

Consent Letter for Critical Load

(To be issued by the Consumer)

[After acceptance of open access application or during operationalisation of open access of applicant if State Government or Central Government or appropriate statutory authorities or Court of Law issue the quantum of critical load then such applicant file this consent letter and send the same to SLDC within 07 working days from the date of receiving of information regarding critical load]

To
The SLDC, WBSETCL

I / We _____ the undersigned have applied for Open Access (App No.) from _____ (hh : mm of dd/mm/yyyy) to _____ (hh : mm of dd/mm/yyyy) for capacity _____ (MW) and point of injection is _____ and the point of drawal is _____. The maximum power to be drawn through open access is _____ (MW) and connected load is _____ (MW).

The Quantum of Critical Load is _____ (MW) as per direction of State Government or Central Government or appropriate statutory authorities or Court of Law has been issued on _____ (dd/mm/yyyy).

I hereby declare that the statement made hereunder are true and correct to the best of our knowledge and belief.

Date:
Place:

Signature:
Name:
Designation:
Seal of the office of the Applicant