

All India Institute of Medical Sciences
Bhubaneswar-7510 19



(A statutory body under the aegis of Ministry of Health & Family Welfare, Govt. of India)

Advt No.AIIMS/BBSR/Nursing/01

Dated: 13/07/2013

Online-Applications are invited for filling up the following posts for College of Nursing and Hospital Services at the All India Institute of Medical Sciences, Bhubaneswar on Contractual/Deputation/Transfer / Direct Recruitment.

Sl. No.	Name of the Post	Pay Scale	Grade Pay	Pay Band	No of Posts*	Mode of Recruitment	RESERVATION**			
							OBC	SC	ST	UR
1	Staff Nurse Gr II (Sister Grade II)	Rs. 9300-34800/-	Rs. 4,600/-	2	150	Direct	40	22	11	77
2	Staff Nurse Gr I (Sister Grade I – Nursing Sisters)	Rs. 9300-34800/-	Rs. 4,800/-	2	50	Direct	13	7	3	27
3	Assistant Nursing Superintendent	Rs. 15600-39100/-	Rs.5400/-	3	15	Contractual/Deputation	4	2	1	8
4	Deputy Nursing Superintendent	Rs.15600-39100/-	Rs. 5400/-	3	05	Contractual/Deputation	1	-	-	4

*The number of Post(s) is tentative and is liable to change, based on the Institute's requirements

** Reservation Policy as per Government of India Rules

(Abbreviations: **UR** – Un reserved, **OBC** – Other Backward Classes, **SC**- Scheduled Caste, **ST**- Scheduled Tribe)

(i) Requirements for Deputation or Transfer

- a) Persons holding analogous post on regular basis with minimum five years of service in the immediately preceding Grade Pay and possessing the required qualification & experience.
- b) Documents to be submitted at the time of Interview:
 - i) Vigilance Clearance Certificate, Integrity Certificate and Last Five years APARs.
 - ii) NOC from the parent department.
 - c) Upper age limit for transfer/deputation is 56 years.

(ii) **Tenure of Contractual Engagement:** The engagement shall be for a period of 11 (eleven) months extendable up to three years or age of 65 years, whichever is earlier.

(iii) **Eligibility criteria and Instructions** for applicants at Annexure - I

Online Application shall open at the official website of AIIMS, Bhubaneswar www.aiimsbhubaneswar.edu.in w.e.f. 16/07/2013 10.00 am. Candidates are requested to fill in the application form, take a print out and submit it by speed post/registered post only to The Administrative Officer, AIIMS, Sijua, PO – Dumuduma, Bhubaneswar – 751019. The envelope should be super-scribed – ‘Application for the post of’

Last date for receipt of complete online application along with printed copy and the required application fees is 07/08/2013;05:00 pm)

Administrative Officer

Advtno.AIIMS/BBSR/Nursing/01

Eligibility Conditions

Sl. No.	Post Name	Qualification	Upper Age Limit Direct Recruitment
1	Staff Nurse Gr II (Sister Grade II)	Essential: i) Matriculation or its equivalent from a recognised university/Board. ii) Certification in General Nursing and Midwifery from a recognised Institution or Equivalent qualification for male nurses. iii) Should be a registered 'A' grade Nurse and Midwife with a State Nursing Council or equivalent qualification for male nurses.	Upto 30 years
2	Staff Nurse Gr I (Sister Grade I – Nursing Sisters)	ESSENTIAL: (i) Recognized BSc.Nursing/ Post Basic BSc.Nursing Degree (ii) Valid registration as Nurse and Midwife (or alternate registration for male nurses in lieu of midwifery). AND (iii) Minimum of 5 years as Nurse Grade – II / Staff Nurse in a tertiary care / teaching hospital with a minimum of 200 beds. DESIRABLE: (i) Post Graduate Degree in Nursing (MSc. Nursing / Master of Nursing) (ii) Post Graduate Diploma in Health care management / Hospital Administration/ Nursing Administration from a Government recognised university/ institute. (iii) Good working knowledge of computers.	Upto 40 Years
3	Assistant Nursing Superintendent	Sister Grade I with 5 years of regular service in the grade	Upto 65 yrs for contractual &
4	Deputy Nursing Superintendent	Assistant Nursing Superintendent with 5 years of regular service in the grade	56 yrs for deputation

GENERAL CONDITIONS

1. **Online Application shall open at the official website of AIIMS, Bhubaneswar www.aiimsbhubaneswar.edu.in w.e.f. 16/07/2013 10.00 am. Candidates are requested to fill in the application form, take a print out and submit it along with the required demand draft by speed post/registered post only to The Administrative Officer, AIIMS, Sijua, PO – Dumuduma, Bhubaneswar – 751019. The envelope should be super-scribed – ‘Application for the post of’**
 2. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility (Essential & Upper age limit) for the aforesaid post and must fulfill all the eligibility criteria by 31/07/2013
- For filling up of Online application, candidates must have the following pre requisites ready -
Valid e-mail ID
- a. Scanned Passport size photograph (in JPG format sized less than 50kb.)
 - b. Scanned signature of the candidate (in JPG format sized less than 30 kb.)
3. Individual application and application fee is required to be submitted/remitted for each post(s) (in case of candidates applying for more than one post).
 4. The On-line Registration and application will be terminated by 05:00 PM on 07/08/2013. The candidature of such applicants who fail to complete the online registration along with application by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.
 5. A candidate must be
 - a. A Citizen of India, or
 - b. A Subject of Nepal, or
 - c. A subject of Bhutan, or
 - d. A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia, and Vietnam with the intention of permanently settling in India

Note: -

1. A candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India
2. The candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the institute but the offer of appointment may be given only after necessary eligibility certificate has been issued to him by the Government of India
3. Candidates who acquired their qualifying nursing degree / diploma outside India must produce the proof of recognition by Government of India for the qualifying nursing degree / diploma (as the case may be) at the time of Interview, without which the offer of appointment shall not be made.

6. Application Fees (Non – Refundable):

General/OBC Category : Rs.500/-

SC/ST category : Rs.200/-

The application fee should be submitted as Demand Draft in favour of “AIIMS, Bhubaneswar” payable at Bhubaneswar along with the hard copy of application.

Note: The Physically Handicapped quota candidates are not required to deposit any fee.

Physically Handicapped (OL): One leg (OL) affected, left or right category persons would only be considered under Physically Handicapped quota. Candidates will be considered for selection to such post by general standard of merit. Persons suffering from Not Less than 40% of disability alone will be eligible for the benefit of reservation and other relaxations as permissible under the rules. A certificate of disability /Physical handicap from competent authority to be submitted.

7. Preview of the candidate Photo and Signature must be clearly visible to candidate,if photo/signature image is coming small or not visible in preview on website online then it means photo/signature is not as per the AIIMS, Bhubaneswar in the prescribed format and your application will be rejected. So, be careful while uploading your photo and signature. Both must be visible clearly on Registration Form.
8. Upper age limit is relaxable by 5 years for SC/ST candidates and Government Servants*, 3 years for OBC and 10 years for the Physically Handicapped Persons. The upper age limit shall be determined as on the last date of registration of application as specified above. **Note:*** **Government Servants means Permanent (Regular) employees of Central/State Government/Central or State Autonomous Organization/ Undertaking.**

9. Selection Methodology for Direct Recruitment:

A) For Staff Nurse Grade I & Staff Nurse Grade II :

Written test will be held at **BHUBANESWAR Only**. (The date and timing of written test will be posted in the website of AIIMS, Bhubaneswar by 12/08/2013. The candidates are advised to download their Admit Card from AIIMS, Bhubaneswar web site aiimsbhubaneswar.edu.in as no admit card will be sent by post. The Admit Cards along with Instructions for written test will be hosted on AIIMS, Bhubaneswar website by 12/08/2013. Date for the written test is tentative and applicants are advised to refer to official website of AIIMS Bhubaneswar (aiimsbhubaneswar.edu.in.) for updates (if any).

Written Tests for Staff Nurse Grade I & Staff Nurse Grade II

The Centre(s) for Written tests will be at **Bhubaneswar ONLY**

- i. Duration: 90 minutes
- ii. Maximum Marks: 80
- iii. Objective type / Multiple Choice Questions.
- iv. No negative marking.

Written Test for Staff Nurse Grade – II:

The Syllabus for the written examination will be based on the Syllabus / Curriculum of Diploma in General Nursing & Midwifery, General knowledge, English and Basic Computer applications.

Written Test for Staff Nurse Grade – I:

The Syllabus for the written examination will be based on the Syllabus / Curriculum of Bsc.Nursing and Computer applications in Nursing.

On the basis of the merit of written test candidates 5 times the number of Posts advertised will be short listed for Interview. Interview shall be of 20 marks weightage. Appearance in the interview is mandatory. Date and Time of Interview will be intimated to such candidates in the due course.

B)For the post of Assistant Nursing Superintendent (ANS) & Dy. Nursing Superintendent (DNS) only shortlisted candidates will be called for personal interview .

10. Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of Caste certificate on a prescribed format issued by the competent authority. OBC candidates should not belong to Creamy Layer. Their caste should be tallied with the Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
11. All the original certificates/documents will be verified at the time of Interview. On the basis of written test, the shortlisted candidates must bring all original certificates (relevant to the post(s) applied) along with one set of photocopy, duly attested, viz.:
 - a. Copy of downloaded Registration Slip of on-line application form.
 - b. Copy of downloaded Admit Card.
 - c. Certificate showing the Date of Birth.
 - d. Certificate of passing High School or its equivalent from a recognized University/Board.
 - e. Certificate of Diploma in General Nursing and Midwifery / BSc. Nursing from recognized Institution (for nursing posts). Other relevant qualification certificates for other posts.
 - f. Registration certificate as “A” grade Nurse and Midwife from State Nursing Council.
 - g. Caste certificate if applied under SC/ST/OBC category issued by the competent authority.
 - h. Disability Certificate, if applied under OH-(OL) category.
 - i. No Objection Certificate if in regular employment.
 - j. Experience certificate.
12. The offer of appointment when made will be provisional and subject to verification of credentials (Educational & Personal) by competent authority.
13. The period of Probation shall be of 2 years.
14. The vacancies are provisional and subject to variation. The Director, AIIMS, Bhubaneswar reserves the right to vary the vacancies including reserved vacancies.
15. No TA/DA shall be admissible for appearing in the written test or Interview.

16. Appointment of selected candidates is subject to his/her being declared medically fit by competent Medical Board.
17. Those who are in regular employment must submit a “NO OBJECTION CERTIFICATE” from the employers at the time of Interview.
18. The candidates must ensure that they fulfil eligibility criteria and that the particulars furnished by them in the application are correct in all respects. Mere appearance for the written examination by a candidate does not imply that the candidate is eligible for the post. If at any stage it is found that the candidate has furnished any incorrect information or has suppressed material fact(s), his/her candidature will stand cancelled. If any of these shortcoming(s) is/are detected even after the appointment, his/her services will be summarily terminated as well as other necessary legal proceedings might be initiated.
19. Decision of the AIIMS, Bhubaneswar in all matters regarding conduct of examination, interview, verification of documents and selection would be final and binding on all candidates. No correspondence whatsoever would be entertained in this regard.
20. Canvassing in any form shall lead to the disqualification of the candidate concerned. No communication: telephonic / in-person/ postal or whatsoever in this regard will be entertained during any time of the selection process.
21. Director AIIMS Bhubaneswar reserves the right to fill any or all of the advertised posts or not to fill the same without assigning any reason.
22. In case of any assistance or clarifications please mail to info@aiimsbhubaneswa.edu.in Please quote your application ID & Post Applied in the Subject line of your email.

Administrative Officer