



All India Institute of Medical Sciences, Bhubaneswar
Sijua, Post: Dumuduma, Bhubaneswar – 751019

Eligible candidates are invited to apply for one post sanctioned under the **Palliative Care project under the Department of Anesthesiology & Critical Care, AIIMS, BBSR.**

The essential qualifications, experience, consolidated salary and service tenure are as under:

Medical Social Worker cum Data Entry Operator

Project Name	:	Capacity building in Palliative Care
Project Duration	:	Project duration is 1 year.
Resource Requirement	:	One (01)
Education	:	Graduate in Social Work/ Social Sciences/ Public Health. Preference will be given to candidates with Masters in Social Work/Social Sciences and/or experience in field work.
Essential Experience	:	Applicants should have 2 years' experience in conducting field-based surveys and community research projects. It is desirable that candidates have some experience in the area of counselling as well.
Age Limit	:	30 year
Key Skills	:	a) Ability to understand medical terminology relevant to the project and enter data into the various software as in English, Hindi and Odia. b) Typing speed 15000 depressions/hour on Computer test.
Job Title	:	Medical Social Worker cum Data Entry Operator
Location	:	AIIMS, Bhubaneswar, Odisha
Proposed Salary	:	Rs. 17,000/- per month (Rupees seventeen thousand only per month) (consolidated)

How to apply?

Interested candidates may appear for a walk-in personal interview on 30th November 2019. Candidates should bring duly filled application form (As per the prescribed Performa) and all original certificates of educational qualifications, experience certificate along with a photo and set of photocopies at the time of interview.

Date of interview: 30th November 2019

Time of interview: 11:00 AM

Venue: 1st floor board room, Academic Block, AIIMS Bhubaneswar

Candidates should be present by 10 AM for document verification. Candidates not present by 10:30 AM will not be allowed to appear for the interview.

Terms and conditions:

1. These are tenure vacancies under funded project and are not employment on AIIMS Bhubaneswar pay roll. Employment will automatically terminate upon completion of the project and there is no liability for permanent employment on AIIMS, Bhubaneswar or the concerned department.
2. Also the candidates have no right to claim permanent employment based on this job.
3. **No TA/DA will be paid for attending the interview.**

Contact Persons:**Dr. Satyajee Misra**

Additional Professor & HOD

Department of Anaesthesiology & Critical care,

AIIMS, Bhubaneswar

Odisha-751019

Dr. Bhaskar Rao

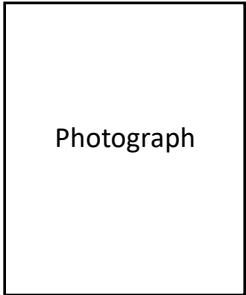
Associate Professor

Department of Anaesthesiology & Critical care,

AIIMS, Bhubaneswar

Odisha-751019

APPLICATION FORM



- 1. Name of the Post Applied for :
- 2. Name of the Project :
- 3. Name in Full (block letters) :
- 4. Mothers Name :
- 5. Fathers/Husbands Name :
- 6. Guardian Name and Phone no. :
- 7. Address for correspondence :
with phone number &

Email Id.(mandatory)

- 8. Permanent address :
- 9. Date of Birth :
- 10. Whether SC/ ST/ OBC/ General : Caste:
- 11. Marital status : Married/ Unmarried
- 12. Educational qualifications :

Sl.No.	Exam Passed	Grade	Year of passing	Board/University	Specialization

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13. Work experience:

Sl.No.	Period From	To	Post held and scale of Pay	Name of the employer	Reason for leaving

14. Employment exchange details (if available): No.....
Exchange.....

15. If Selected what period would you require
for joining the post :

16. Have you ever been declared unfit by a medical board/courtYes/No.....
for appointment in any government service? If Yes, details

DECLARATION

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief.

Date:

Place:

Signature of the Candidate