

**All India Institute of Medical Sciences Bhubaneswar**

**(A statutory body under the aegis of Ministry of Health and Family Welfare, Govt. of India)**

**Sijua, Dumduma, Bhubaneswar-751019**

**Dated: 05.03.2018**

**ADEVERTISEMENT for WALK IN INTERVIEW**

Eligible candidates are invited to attend walk in interview for the Various Post on **20. 03.2018** for a research project under Department of Community Medicine and Family Medicine funded by UNICEF

**Title of Project:** Jiban Sampark: Technical support and Capacity building of different stakeholders in enhancing the uptake of Government of Odisha's health & nutrition services by Particularly Vulnerable Tribal Groups (PVTG) Communities.

The essential qualification, experience, salary, tenure of appointment and other terms and Condition are as follows

<b>Name of Post</b>	<b>No. of Post</b>	<b>Qualification and Experience</b>	<b>Salary</b>	<b>Job Description</b>
<b>Project Co-ordinator</b> (Duration of Recruitment: 11 months)	1 (One)	<ul style="list-style-type: none"><li>• <b>Educational Qualifications:</b> MD (Community Medicine)/Post graduate degree/diploma in Nutrition/ Public Health/ Public Health Nutrition/MHA/ MPH/ MHM/ PhD in Social Sciences</li><li>• <b>Experience:</b><ol style="list-style-type: none"><li>1. Work experiences of min. 5 years in the field of tribal nutrition related to micronutrient, maternal health, child development and other tribal issues</li><li>2. Good analytical, negotiation and communication (oral and written) skills</li><li>3. Computer literate and conversant with MS Office and its application, internet, e-mail</li><li>4. Knowledge/familiarity with the national flagship programmes (NRHM, ICDS and others) and prior experience of working with Government (SCST Development programs) is an asset</li><li>5. Demonstrated ability to work in a multi-disciplinary</li></ol></li></ul>	1,00,000 INR/month	Co-ordinating the activities of the projects (Development of module for the training of the master trainers, Scheduling training programme, preparing training evaluation proforma, field visit for supervision of the implementation of the programme etc.)

		<p>environment and to establish harmonious and effective working relationships with governmental, non-governmental and civil society organizations</p> <ul style="list-style-type: none"> <li>• <i>Knowledge of English is essential, working knowledge of Odia would be an added advantage</i></li> </ul>		
<b>Administrative cum Account Assistant</b> (Duration of Recruitment: 11 months)	1 (One)	B. Com (preferably M. Com), Certified in computer Applications with minimum two-year experience in accounting with knowledge of Tally, logistic & stock register maintenance	20,000 INR/month	All administrative and account related works of the project

### How to apply

Interested candidate may appear for walk-in-interview on **20.03.2018**. at 2pm. Candidate should bring duly filled application form (as per prescribed Proforma), Updated curriculum Vitae (CV) and all original certificates of educational qualifications, experiences certificates, Passport size photo and a set of photocopies at the time of interview.

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**APPLICATION FORM**

1. Name of Candidate in Block Letter (Full Name):
2. Father's/Husband's Name:
3. Date of Birth:
4. Age at the time of interview:
5. Gender:
6. Present Address for correspondence:
7. Permanent Address:
8. Phone Number/Mobile Number:
9. Email Id:
10. Details of Qualification

Serial Number	Degree	Year of Passing	University

11. Details of Experiences

Serial Number	Designation	Institute	Period

12. Any other important information; attach other paper

**Declaration**

I hereby declare that information given above is true and correct to the best of my knowledge. In the event of any information being found incorrect/false, my candidature/services are liable to be terminated

**Place:**

**Date:**

**Signature of Candidate**

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**Terms and Condition:**

1. These are tenure vacancies under funded project and are not employment for AIIMS Bhubaneswar pay roll.
2. Employment will automatically terminate upon completion of project and there is no liability for permanent employment on AIIMS Bhubaneswar or Principal investigator.
3. Selected candidate may have to carry out visits to different district of Odisha.
4. No TA/DA will be paid for attending the Interview.

**Venue:** Board Room, Department of Community Medicine and Family Medicine, 3rd Floor Academic Block, AIIMS Bhubaneswar

Reporting time for document verification: 12 PM, 20.03.2018

Time of interview: 2 PM onwards, 20.03.2018