

**MINUTES OF MEETING OF THE 7th STANDING FINANCE COMMITTEE
HELD ON 15.05.2018 AT 05.30 P.M. IN THE COMMITTEE ROOM
NO. 155(A), DEPARTMENT OF HEALTH AND FAMILY WELFARE,
GOVERNMENT OF INDIA, NIRMAN BHAWAN, NEW DELHI.**

The seventh meeting of the Standing Finance Committee (SFC) of AIIMS, Bhubaneswar was held on 15th May 2018 at 05:30 p.m. in the Committee Room No. 155(A), Department of Health and Family Welfare, Government of India, Nirman Bhawan, New Delhi under the Chairmanship of Mrs. Preeti Sudan, IAS, Secretary, MoH&FW, Govt. of India.

The following members were present:

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| 1) Mrs. Preeti Sudan, IAS, Secretary, MoH&FW | - Chairperson |
| 2) Dr. Promila Gupta, DGHS, MoH&FW | - Member |
| 3) Mrs. Vijaya Srivastava, IAS, SS&FA, MoH&FW | - Member |
| 4) Dr. Gitanjali Batmanabane, Director, AIIMS, Bhubaneswar | - Member- Secretary |

The following members were not able to attend the meeting and leave of absence was granted by the Chairperson.

- 1) Dr. Kulamani Samal, Hon'ble MP (Lok Sabha)
- 2) Mr. A.P. Padhi, IAS, Chief Secretary, Govt. of Odisha,
- 3) Dr. P. Satish Chandra, Ex. Director, NIMHANS, Bangalore
- 4) Prof. Samir K. Brahamachari, Ex-DG, CSIR

The following officers attended the meeting as Special Invitees:

- 1) Mr. Sanjeeva Kumar, IAS, Addl. Secretary (Health), MoH&FW
- 2) Mr. Sunil Sharma, JS (PMSSY), MoH&FW
- 3) Mr. P.K. Ray, DD(A), AIIMS Bhubaneswar
- 4) Comdt. P.K. Mishra, FA, AIIMS, Bhubaneswar

The Chairperson called the meeting to order. It was noted that the quorum was complete. The chairperson requested the Member Secretary to introduce the agenda items and initiate discussion for deliberations on each agenda item.

Agenda No: SFC 07/01

Welcome by the Director, AIIMS Bhubaneswar

Dr. Gitanjali Batmanabane, Member Secretary, welcomed the Chairperson and Members of the Standing Finance Committee of All India Institute of Medical Sciences, Bhubaneswar. She informed the members that there is an urgent requirement for considering a revised proposal about the AIIMS Satellite Centre at Balasore as per the direction of the 4th Governing Body and therefore this SFC meeting has been convened with a short notice. She requested the Committee to take up some other agenda items besides the agenda item on the Balasore Satellite Centre for consideration. The Chairperson permitted her to place all agenda items one by one.



Agenda No: SFC 07/02**Remarks by the Chairperson, Standing Finance Committee.**

Mrs. Preeti Sudan, IAS, Secretary, MoH&FW and the Chairperson, SFC, emphasized that the Institute should take timely action to utilize the allocated funds after following all applicable rules. She also asked the PMSSY Division to ensure that all new AIIMSs maintain a uniform policy on the matter of approving different proposals by their respective SFCs. She directed the Member-Secretary to depute the FA and other Officers to the Ministry well before the meeting of the SFC to discuss the agenda items with the concerned officials of the Ministry to enable proper examination of all the items before discussion in the SFC. She then asked the Member-Secretary to place all agenda items before the 7th SFC.

Agenda No: SFC 07/03**Confirmation of the Minutes of the 6th Meeting of Standing Finance Committee of AIIMS, Bhubaneswar held on 03rd January, 2018.**

The SFC confirmed the Minutes of the 6th SFC meeting held on 03.01.2018.

Agenda No: SFC 07/04**Action taken report on Minutes of the 6th Meeting of Standing Finance Committee of AIIMS Bhubaneswar held on 03rd January 2018.**

The SFC perused the action taken report as placed and accepted the same.

Agenda No: SFC 07/05**Revised proposal of AIIMS Satellite Centre at Balasore as per the direction of 4th Governing Body held on 05.12.2017 and submission of construction and operation of Satellite Centre in Phase - I.**

The Member-Secretary submitted a background note about the AIIMS Satellite Centre at Balasore before the SFC informing how it started and decisions of the previous meetings of the Governing Body(GB) and SFC on this matter and action taken by the Institute so far. She informed that the Hon'ble HFM in the 4th GB meeting held on 05.12.2017 had stated that the AIIMS Satellite Centre has to start quickly at Balasore and directed to place a revised proposal along with cost in the next SFC so that Governing Body can consider it in its next meeting. The Member-Secretary informed that in pursuance of the direction of the 4th GB, the Institute had constituted a committee under the Chairmanship of the Dean, AIIMS Bhubaneswar, and the committee had submitted their proposal which was annexed with the agenda. The SFC discussed the agenda and perused all annexed documents and approved for setting up of a 300 bedded multi-specialties hospital with a provision to add super-specialty departments over the years as per the patient demand in a phased manners at AIIMS Satellite Centre, Balasore. The details are as under:-

Phase - I Construction of OPD Building and two blocks of Staff Quarters amounting to Rs. 35,76,22,406/- by CPWD on deposit work basis. In addition to above, Rs. 2,50,00,000/- for Medical Equipment/Instruments and Rs. 1,45,06,248/- towards manpower cost per annum to be engaged on

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outsourced basis to run the OPD services. The contractual manpower may be engaged against suitable vacant posts out of the sanctioned strength of the AIIMS, Bhubaneswar till such time a separate sanctioned strength is approved for the Satellite Centre. The Institute will send a separate proposal to the MoH&FW for creation of posts for Satellite Centre at Balasore. Accordingly, SFC has accorded Administrative Approval and expenditure sanction amounting to Rs. 38,26,00,000/ (Rs.35,76,22,406/ for construction of building and Rs.2,50,00,000/- for Medical equipment & Instruments) under GIA-CCA and Rs. 1,45,06,248/- under the head GIA-General respectively.

Phase - II Engaging a DDPR Consultant/Project Architect to prepare the Detailed Drawing and Project Report of the proposed 300 bedded Multi-Specialties Hospital at AIIMS Satellite Centre, Balasore, along with cost estimates. The DDPR Consultant/Project Architect will also prepare the manpower requirement, Medical Equipment etc. along with cost estimation, which will be included in the Detailed Project Report. The Institute will invite open tenders from PSUs owned by the Government of India for awarding contract for this project as per the rules. Thereafter, the detailed Project Report along with cost estimation will be placed before SFC and the GB for approval.

Agenda No: SFC 07/06

Sanction of procurement proposal for operationalization of 25 nos. of new Modular O.Ts & 112 nos. of ICU beds.

The SFC approved the proposal for procurement of the some Medical Equipments amounting to Rs. 43.07 Cr. (Approx.) which exceeds the Rs. 5 Crore ceiling of the delegated power of the Director, through M/s HLL Infra Tech Services Ltd. (HITES) as proposed by the Institute. Procurement action is to be taken as per requirement in a phased manner. Member-Secretary informed that initially the Institute will procure the required medical equipment for 15 MOTs and required number of ICU beds. Details of the equipment are as follows:

SI No.	Particulars	Total Amount (Approx.) in Cr.
1	Ventilator-High End (ICU)	15.00
2	Electro-Hydraulic OT Table	6.25
3	Mobile CT scan	6.00
4	Portable Ultrasound with Color Doppler	5.12
5	DVT Pump	5.20
6	Syringe Infusion Pump	5.50
	Total (Approx.) =	43.07 Crores.

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Agenda No: SFC 07/07**Consideration and approval of re-estimated Itemized Budget for the year 2018-19.**

The SFC has considered the proposal as placed and approved the re-estimated Itemized Budget for the Financial Year 2018-19 as under:-

DEMAND NO. 42
(2210.05.105.41. AIIMS, Bhubaneswar) (In Rupees)

GIA-Head	Actuals 2017-18 (Unaudited)	Budget Estimate 2018-19	Re-estimated Itemized Budget for 2018-19
1	2	3	4
410036 – Salaries	82,03,16,295	190,52,00,000	190,52,00,000
410031 – General	51,50,98,304	85,25,00,001	85,25,00,001
410035 – Creation of Capital Assets	86,78,42,708	205,50,00,000	259,51,00,000
Total	220,32,57,307	481,27,00,001	535,28,00,001

The detailed breakup of Heads of accounts in respect of Re-estimated Itemized Budget for the year 2018-19 as approved is as under:-

GIA-Head	Object Class	Sub-Head/ Object Head	Re-estimated Budget for 2018-19 (In Rs.)
1	2	3	4
Salaries	1 Personal Service & Benefits	(i) Salaries	
		(a) Provision for Regular Employees, Faculty, Officers & other regular staffs as per 7 th CPC along with arrears	1,25,00,00,000
		(b) Provision for Regular Employees [Faculty & Officers] under process of recruitment	10,00,00,000
		(ii) Wages	
		(a) Provision for existing Non-Faculty Contractual Staff (SR, JR & Nurse)	30,00,00,000
		(b) Provision for Project Cell Staff	1,00,000
		(c) Provision for Non-Faculty Contractual Staff (SR, JR & Nurses) under the process recruitment	5,00,00,000
		(iii) Grants-in-aid	

		(iv)	Medical treatment	2,00,00,000
		(v)	LTC for Regular Staff	3,00,00,000
		(vi)	Children Education Allowance	2,00,00,000
		(vii)	Other Allowance (RNB)	1,00,000
			Sub Total (A)	190,52,00,000

GIA-Head	Object Class	Sub-Head/ Object Head		Re-estimated Budget for 2018-19 (In Rs.)
1	2	3		4
General	2 Admin Expenses	(i)	Domestic Travel Expenses	3,00,00,000
		(ii)	Foreign Travel Expenses	2,00,00,000
		(iii)	Conveyance Allowance	2,00,00,000
		(iv)	Office Expenses	
		(a)	Electricity	4,00,00,000
		(b)	Telephone	1,50,00,000
		(c)	Postage	3,00,000
		(d)	Water	12,00,000
		(e)	Vehicle Hiring Charges	1,20,00,000
		(f)	Other Office Expenses (Printing & Stationary of Forms, Maintenance of Office & Equipment & other expenses for running the office, website hosting & maintenance cable TV recharge & other misc. expenditure)	3,00,00,000
		(v)	Rents, Rates & Taxes	15,00,000
		(vi)	Publications	25,00,000
		(vii)	Other Administrative Expenses (Reimbursement of Registration Fees, Seminar/Workshop/ Recruitment/ Examination Expenses, Meeting Expenses, Students Welfare Expenses, NSDL, CRA Charges & Administrative Charges on EPF & other allied expenditure)	12,00,00,000
	3 Contractual Services & Supplies	(viii)	Supplies & materials	
		(a)	Hospital	
		(i)	Drugs, Disposables & Chemicals etc.	7,00,00,000
		(ii)	Medical Gas, Linen & other items required for use/consumption by the hospital	1,50,00,000
		(iii)	Diet for Patients (IPD)	3,50,00,000

		(iv)	Misc. Expenses for Hospital	1,00,00,000
		(b)	Academic (Chemicals, Reagents, Consumables, Glassware, LPG & other items required for academic purposes)	2,00,00,000
		(ix)	POL (Fuel & lubricants) for ambulance & DG sets	1,00,00,000
		(x)	Advertisement & Publicity	1,20,00,000
		(xi) (a)	Minor Works	50,00,000
		(b)	Maintenance (Repairs & Maintenance of works, Machinery & Equipment & AMC charges)	6,00,00,000
		(xii)	Professional Services	30,00,000
		(xiii)	Other Contractual Services	
		(a)	Manpower Services (AIIMS Bhubaneswar)	8,00,00,000
		(b)	Manpower Services (Satellite Centre, Balasore)	NIL (to be budgeted in next FY after the building is complete)
		(c)	Security Services	7,00,00,000
		(d)	Sanitation & House Keeping Services	7,00,00,000
		(e)	Pathological Services	20,00,000
		(f)	Hospital Information System	60,00,000
		(g)	Bio-Medical Waste Management	20,00,000
		(h)	Laundry Services	30,00,000
		(xiv)	Scholarships/Stipends (Nursing students & internships)	1,20,00,000
4	Grants, etc.	(xv)	E-Journal & contribution for membership of National & International Bodies (LRA)	2,50,00,000
		(xvi)	Lump sum provision (Intramural Research Grant)	2,50,00,000
		(xvii)	Digital Hospital (TP)	1
5	Other Expenditure	(xviii)	Other Charges -- Unclassified & unforeseen expenditure	2,50,00,000
			Sub Total (B)	85,25,00,001

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GIA-Head	Object Class		Sub-Head/ Object Head		Re-estimated Budget for 2018-19 (in Rs.)
1	2		3		4
Creation of Capital Assets	6	Acquisition of Capital Assets & other capital expenditure	(i)	Motor Vehicle – Purchase & Maintenance	1,00,000
			(ii)	Procurement of Medical Equipment, Instruments, Office & Hospital Furniture, Other Appliances, Apparatus, etc.	30,00,00,000
			(iii)	Simulation Lab Items	Nil
			(iv)	Medical Equipment/ instruments/apparatus etc. for Satellite Centre, Balasore	Nil
			(v)	HLL Supply	
			(a)	Supply of Medical & Scientific Equipments	28,00,00,000
			(b)	Medical Gas Pipeline System & Modular OT	6,50,00,000
			(c)	Medical Equipment/ instruments etc. for new MOTs & ICUs	50,00,00,000
			(c)	PET Centre	55,00,00,000
			(vi)	Major Works	
			(a)	Project Work	20,00,00,000
			(b)	Construction of Administration Block	33,00,00,000
			(c)	Vertical Extension of Ayush	7,00,00,000
			(d)	24 Flat Tower	5,00,00,000
			(e)	Building work of OPD at Satellite Centre, Balasore	20,00,00,000
			(vi)	Other Capital Expenditure	5,00,00,000
				Sub Total (C)	259,51,00,000
				Grand Total (A+B+C)	535,28,00,001

Agenda No: SFC 07/08

Proposal for approval for payment of Nursing Allowance, Dress/Uniform Allowance & Academic Allowance to the Faculty & Tutors in College of Nursing, AIIMS Bhubaneswar.

The SFC has instructed the JS (PMSSY) to examine whether these allowances are granted in other new AIIMS as per SFC approval and communicate the decision to maintain a uniform pattern throughout all new AIIMS.

Agenda No: SFC 07/09

Ratification of introduction of Employee's Health Scheme in AIIMS Bhubaneswar under nomenclature, AIIMS Bhubaneswar Staff Health Scheme (ABSHS).

The SFC instructed the Institute to examine it vis-à-vis the EHS of AIIMS, New Delhi and submit a comparison table of those items which are not at par with AIIMS, New Delhi, and then submit a proposal on file to the PMSSY Division for consideration. However, the SFC approved the Scheme to the extent of those items which are at par with the EHS Scheme of AIIMS, New Delhi.

Agenda No: SFC 07/10

Ratification of expenditure from "Internal Resources Account" towards cost of Drugs, Disposables, Chemicals, Reagents, Consumables & other miscellaneous expenditure.

SFC approved the proposal to the extent which were in emergency in nature and authorized the Director to incur emergency expenditure from the Internal Resources Account to maintain uninterrupted service. Further, the Chairperson instructed the AIIMS, Bhubaneswar to forward a draft guidelines on incurring expenditure to the PMSSY Division, MoH&FW for their consideration and to issue guidelines on this matter for all new AIIMSs.

Agenda No: SFC 07/11

Ratification of adopting the CCS (R.P) Rules 2016 (7thCPC) for the employees of AIIMS, Bhubaneswar.

Ratified by SFC

Agenda No: SFC 07/12

Proposal for ratification of revision of monetary ceiling for payment of newspaper bill w.e.f. 01/04/2018.

The SFC remarked that such routine matters should not be brought before SFC and should be decided at the level of Director as per the rules.



Agenda No: SFC 07/13**Proposal for ratification for revision of monetary ceiling per month towards reimbursement of telephone bill w.e.f. 01/04/2018.**

The SFC remarked that such routine matters should not be brought before SFC and should be decided at the level of Director as per the rules.

Agenda No: SFC 07/14**Proposal for creation of a fund for free treatment of destitute/poor patients – cost to be met from such fund.**

The SFC approved the Scheme as annexed and asked PMSSY Division to formulate similar scheme for other new AIIMS.

Agenda No: SFC 07/15**Proposal for ratification of payment of Rs. 5,000/- as remuneration and sitting fee to the guest faculty, technical experts, non-official members of different selection committees including Standing Selection Committee.**

Ratified by SFC.

The Member Secretary thanked the members for their valuable suggestions and the meeting ended with a vote of thanks to the Chair.



Member-Secretary



Chairman