



All India Institute of Medical Sciences
Sijua, Dumuduma – Post, Bhubaneswar (Odisha) -751019

AIIMS/BBSR/DEAN/ANTI-RAGGING/40/2396

31.07.2018

OFFICE ORDER

Subject: Faculty/Staff Duty Roster for Anti-ragging for the period from 1st August 2018 to 31st August, 2018.

The undersigned is directed to communicate that the following faculty members are nominated for anti-ragging duty on the dates mentioned against their names. The duration of Anti-ragging duty will be from 5.30 PM to 7.30 AM of the next day.

Date	Day	Name of Faculty	Phone No.
01.08.2018	Thursday	Sri B.B.Mishra, Registrar Ms. Dharitri Swain	9438884161 9438884272
02.08.2018	Saturday	Dr. Pruthwiraj Sethi Dr. Manisha Kar	9438884132 9438884009
03.08.2018	Friday	Dr. Anand S. Dr. Prajna Paramita Giri	9216996577 9438884005/9437386404
04.08.2018	Saturday	Dr. Amit Purushottam Tirpude Dr. Srujana Mohanty	9558434076 9438884124
05.08.2018	Sunday	Dr. Prabhas Ranjan Tripathy Dr. Ashoka Mahapatra	9438884002 9437302030
06.08.2018	Monday	Dr. Debapriya B Dr. Monalisa Jena	9438884100 8895042421
07.08.2018	Tuesday	Dr. Manish Goyal Dr. Madhusmita Sethy	9778458608 9438884176/9437186319
08.08.2018	Wednesday	Dr. Amit Ghosh Dr. Aparajita Panda	9438884004 8763961780
09.08.2018	Thursday	Mr. Jaison Jacob Dr. Smitha M.V.	9164561321 7411740520
10.08.2018	Friday	Mr. Nanda Kumar P Dr. Sonali Mohapatra	9438884277 9438884061/9437208378
11.08.2018	Saturday	Dr. Manas Ranjan Sahu Dr. Kalpana Kumari Barhwal	9438568633 9438884026/09779129696
12.08.2018	Sunday	Dr. Sudipta R Singh Dr. Suprava Nayak	9438884099 9438884231
13.08.2018	Monday	Mr. Anoop S Nair Dr. Sangeeta Sahoo	8547358390 955654765/9438884089
14.08.2018	Tuesday	Mr. Azhar S M Ms. Geetarani Nayak	8763643249 9437289279
15.08.2018	Wednesday	Dr. Somnath Mukherjee Ms. Hepsi Bai J	9438884262 7867073380
16.08.2018	Thursday	Dr. P Bhaskar Rao Dr. Madhumita Patnaik	9438884044 8598030339/9438884038
17.08.2018	Friday	Mr. Karthick M Ms Rashmita Tigga	7395847847 9439209919

18.08.2018	Saturday	Dr. Bikram Kishore Behera Dr. Neha Singh	9438884047 9438884045
19.08.2018	Sunday	Mr. Vijay V.R Dr. Sweta Singh	9639758357 9438884131
20.08.2018	Monday	Mr. Jahir Hussain S.M. Dr. Prakruti Dash	9600964297 9438884145
21.08.2018	Tuesday	Mr. Alwin Issac Dr. Sujata Devi	8707267921 9438884203
22.08.2018	Wednesday	Dr. Mithilesh K Sinha Ms. Nadiyakrishan, CoN	9438884252 8264303901
23.08.2018	Thursday	Dr. Pankaj Kumar Mohanty Dr. Suchitra Kumari	9438884112/9078823780 9438884005
24.08.2018	Friday	Mr. Shine Stephen Dr. Priyadarshini Mishra	9744440995 9819442789
25.08.2018	Saturday	Mr. Rakesh. V.R Dr. Bijayini Behera	8147910907 9438853387
26.08.2018	Sunday	Mr. Anand L, CoN Dr. Pritinanda Mishra	9438884161 9438884177
27.08.2018	Monday	Dr. Debasish Das Dr. Swayam P Parida	9439376036 9438884019
28.08.2018	Tuesday	Mr. Arunakumar Kasturi Dr. Sucheta Parija	8904601517 9438884141
29.08.2018	Wednesday	Dr. Saurav Sarkar Ms. Mamata Das, CoN	9438884167 9124479403
30.08.2018	Thursday	Dr. Pradeep Pradhan Ms. Sujata Mohapatra	9968634053 9439920684
31.08.2018	Friday	Dr. Mantu Jain Dr. Nibedita Priyadarshini	9090471731/9438884156 9938569067

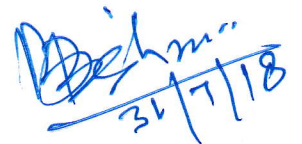
Anti Ragging points and attendance sheet for Faculty/Staff Members, nominated for Anti-Ragging Duty for the period from 1st August, 2018 to 31st August, 2018 is attached. As approved by the Director, A.A.O. (Admin) to make the provision of the following :

- one vehicle to be allotted for the said duty. The name of the driver and his Mobile No may be communicated to the above members through mail.
- In case any Faculty member is unable to attend to this duty an alternate arrangement should be made under intimation to the Dean. Gents Faculty Members to alter the duty with Gents Faculty members and Ladies Faculty Members with Ladies Faculty only with mutual discussion among each other.***
- Two rooms in the Guest House may be earmarked for the above purpose from 2nd, August, 2018 to 1st September, 2018 for the above members in case of any need.

The concerned faculty members are requested to co-ordinate with the driver for the above Anti-Ragging duty.

This issue with the approval of the Competent Authority.

- Encl: 1)Anti-ragging points
2) Attendance Sheet


31/7/18

Registrar
AIIMS, Bhubaneswar.

Copy to:-

- PS to Director for kind information of the Director
- PS to Dean
- All HODs – With a request to spare the concerned Faculty of their department/All Faculty Members for kind information
- Person concerned for information and necessary action
- PA to Medical Superintendent for kind information of M.S.
- PS to Dy. Director (Admin) for kind information of D.D.A.
- Chief Superintendent of Hostels (Chairman)
- Addl. Superintendent Hostels
- Dy. Superintendent Hostels (MBBS Girls)
- Dy. Superintendent Hostels (Boys) ('C' Block)
- Dy. Superintendent Hostels (Boys) ('D' Block)
- Dy. Superintendent Hostels (Nursing Girls)
- Asst. Administrative Officer
- Officer-in-Charge Website
- Security Consultant/ Asst. Security Officer – To be alert during the said period and also instruct all Security Guards to be more vigilant and promptly communicate to the Security Consultant in case of any urgency/emergency.
- IT Consultant for uploading in the Institute Website

**Points for Faculty Members/Staff nominated for Anti-Ragging Duty
for the period from 1st August, 2018 to 31st August, 2018.**

1. *The above Faculty members/Staff are the members of the Institutional Anti-Ragging Squad for Undergraduate (MBBS, B.Sc (Hon's) Nursing and B.Sc (Hon's) Paramedical) students Gents Hostel/Girls Hostel.*
2. *Members are on duty on the day indicated on the roster.*
3. *Members are requested to coordinate and make surprise rounds in the undergraduate Gents Hostel/Girls Hostel.*
4. *Members are requested to make checks and rounds even on days when they are not indicated to be on duty.*
5. *Members are also requested to keep an eye so that no case of ragging occurs anywhere in the campus.*
6. *In case any Faculty member is unable to attend to this duty an alternate arrangement should be made under intimation to the Dean. Gents Faculty Members to alter the duty with Gents Faculty members and Ladies Faculty Members with Ladies Faculty only.*
7. *Kindly make necessary entries in the register in the hostel office.*
8. *All fresher's have been provided with the mobile No of Junior Warden (Boys & Girls), Security Consultant/ Assistant Security Officer.*
9. *Hostel staff on Duty is also part of the squad.*
10. *Security Personnel on duty shall provide all assistance to the squad.*
11. *All cases of ragging should be reported to the Anti-Ragging committee.*
12. *All are requested to cooperate to ensure AIIMS, Bhubaneswar is absolutely ragging-free according to the guidelines of the Hon'ble Supreme court. The above Faculty members/officers are requested to kindly visit frequently on the days as mentioned against each. In case he/she is unable to do so due to some prior commitment, then the same may be intimated well in time to the Dean as well as to the Hostel Section.*
13. *If on duty, faculty members received any information from ASO/Deputy Superintendent (Hostels)/Students Security Personnel, he/she must visit hostel site and rescue the students and counselling them (victims). Analyze the incident and report to the Chairman in writing at the earliest.*
14. *One vehicle has been detailed by the Administration. Two rooms must be kept in guest house for anti-ragging squad for night stay only.*

1. NAME OF THE FACULTY/STAFF ON DUTY:

2. Details of Visit					
Visit No.	Date	Time	Place of Visit/Hostel No.	Security Person (Present/Absent)	Remarks

3. Attendance (to be taken at 9.00 PM)

- (a) No. of student present: MBBS B.Sc. (H) Nursing B.Sc. (H)Paramedical
- (b) No. of student absent:

4. Any other comments/ suggestions:

Signature of Faculty/Staff

To be submitted to Dean's Office immediately following completion of duty