

Minutes of the 1st meeting of Standing Finance Committee of AIIMS, Bhubaneswar held on 17th December, 2013 at 1.30 PM in the office of Secretary, Department of Health and Family Welfare, Government of India at Nirman Bhawan, New Delhi.

The following were present:

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|------------------------------|-------------------|
| 1. Shri Keshav Desiraju | : Chairman |
| 2. Shri Rama Chandra Khuntia | : Member |
| 3. Dr. Jagdish Prasad | : Member |
| 4. Shri S. K. Srivastava | : Member |
| 5. Dr. P. Satishchandra | : Member |
| 6. Dr. A. K. Mahapatra | : Member Secy. |
| 7. Shri Sundeep K. Nayak | : Special Invitee |

DG, CSIR & Secretary, DSIR, GoI and Chief Secretary, Government of Odisha could not attend the meeting and leave of absence was granted to them.

Dr. B. B. Mishra, Dy. Director (Admin), AIIMS, Bhubaneswar and Shri Ravindra Pattar, Financial Advisor, AIIMS, Bhubaneswar were present during the meeting.

Dr. A.K. Mahapatra, Director, AIIMS Bhubaneswar and Member Secretary welcomed the Chairman to Chair the 1st meeting of the Standing Finance Committee (SFC).

Chairman called the meeting to order. It was noted that the quorum was complete. Chairman requested Member Secretary to introduce the agenda and initiate discussion for threadbare deliberations on the agenda items.

Agenda Item No. SFC - 01/01

Welcome by the Director, AIIMS Bhubaneswar.

Member Secretary welcomed the Chairman and the Members of the First Standing Finance Committee of All India Institute of Medical Sciences, Bhubaneswar and sought their guidance for all round development and growth of the Institute.

Agenda Item No. SFC - 01/02

Remarks by Chairman, Standing Finance Committee.

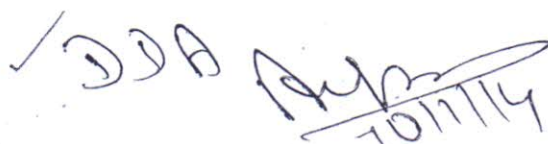
The Chairman, in his opening remarks expressed that all support and guidance as deemed fit would be provided to the new AIIMS, for starting the Hospital and to make it fully functional at the earliest.


Member Secretary


Chairman

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Agenda Item No. SFC - 01/03

Confirmation of the Minutes of the First Meeting of *ad hoc* Committee on Finance of AIIMS Bhubaneswar held on 27 May 2013.

The approved minutes of the 1st Meeting of Ad hoc Committee on Finance of AIIMS, Bhubaneswar had been circulated and no comments were received and the SFC noted that the minutes of the 1st meeting of *ad hoc* Committee on Finance of AIIMS, Bhubaneswar held on 27th May 2013 had been ratified by the Institute Body in its first meeting held on 9 October 2013.

Agenda Item No. SFC - 01/04

Action taken report on Minutes of the First Meeting of Ad hoc Committee on Finance of AIIMS Bhubaneswar held on 27 May 2013.

Noted.

Agenda Item No. SFC - 01/05

Observation by SS&FA, MoH&FW.

Special Secretary and Financial Adviser, Ministry of Health & Family Welfare, Government of India stated that Government of India Rules and Regulations and guidelines issued by the Ministry from time to time should be followed in true letter and spirit in all matters of AIIMS, Bhubaneswar.

Agenda Item No. SFC - 01/06

Approval of the Budget Estimates and Revised Estimates for the year 2013-14 and Budget Estimates for the year 2014-15.

RE 2013-14 and BE 2014-15 already adopted by the Ministry in consultation with the Financial Advisor of the Institute was noted. It was directed that all expenditure should be incurred within the budgetary provisions as stipulated in head wise in the RE for the year 2013-14 and BE for year 2014-15.

Agenda Item No. SFC - 01/07

Referring to the Standing Finance Committee about invitation and acceptance of tenders based on open tenders, limited tender, tenders under GFR 146, tenders under DG&SD rate contract and repeat orders for consideration and recommendations.

Financial Advisor, AIIMS, Bhubaneswar explained the proposal. Member Secretary defended the proposal. In conformity with the Sub-Rule 2(e) of Rule 6 of the Notification on AIIMS, Rules, 1958 GSR-135 dated 3rd March 1958, SFC ratified the supply orders in respect of items/equipment during the period from April 2013 to September 2013 based on the invitation and acceptance of tenders (open tenders), limited tenders, purchases under GFR-146, purchases under DGS & D Rates and repeat orders) amounting Rs.24.36 crores.


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Agenda Item No. SFC – 01/08**Ex-post facto approval of placing order in respect of the procurement of equipment costing more than Rupees One Crore.**

Financial Advisor, AIIMS, Bhubaneswar explained the proposal. Member Secretary defended the proposal. In terms of Sub-Rule 2(e) of Rules 6 of the Notification of AIIMS, Rule, 1958 GSR-135 dated 3rd March 1958 and considering the delegated power to the Director, AIIMS, notified vide Ministry Notification dated 28th August 2012 under GSR-654 (E) and subsequent extension of Delegation of Powers vide Notification 13th August 2013 vide GSR-550(E), the SFC accorded ex-post facto approval of the purchase of one number of 1.5 Tesla MRI System with a cost of Rs.7,14,24,000/- and one number of CT Scan Machine with a cost of Rs.4.42,68,000/- from M/s Siemen Limited, New Delhi, in view of the urgency of starting IPD activities. It was advised that in future, ex-post facto approval of SFC should not be presumed.


Agenda Item No. SFC – 01/09**Approval for purchase from NCCF for operationalization of 240 bedded hospital in January 2014.**

Member Secretary explained and defended the proposal. Considering the special circumstances explained, limited time left to adopt wide ranging usual tender process and the commitment of the Ministry in the Parliament to start hospital services, SFC approved the proposal as an one time measure, valid for a limited time period of up to 31 March 2014, for procurement of items costing more than Rupees One Lakh, but less than Rupees Five Lakh from NCCF (a GoI undertaking) for operationalization of 240 bedded hospital, subject to a maximum of Rs. Five Lakh on each occasion as per sub-Rule 2(e) of Rule 6 of the Notification vide AIIMS, Rules, 1958 GSR-135 dated 3rd March 1958.

Agenda Item No. SFC – 01/10**Selection of the Institute of Public Auditors of India on single source basis and engagement of 10 consultants for Finance, Administration and Engineering wings of AIIMS Bhubaneswar from Institute of Public Auditors of India, Odisha Chapter under GFR 176.**

Financial Advisor, AIIMS, Bhubaneswar explained the proposal. Member Secretary defended the proposal. SFC approved the proposal for (a) selecting the Institute of Public Auditors of India (IPAI) on single source selection basis for providing experts as consultants in the areas of Administration and Finance as per the requirement under GFR 176 and (b) engaging ten consultants from Institute of Public Auditors of India, Odisha Chapter in AIIMS, Bhubaneswar, as per section 6(2) (d) of Notification on AIIMS, Rules, 1958 GSR 135 dated 3rd March 1958. Further, SFC also approved the financial implications towards remuneration of these


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Consultants to be paid by PMSSY Division under project mode by debit to Grant in Aid.

Agenda Item No. SFC - 01/11

1.11.1. Ex-post-facto approval for Opening of current account with No.556420110000345 at Bank of India Jayadev Vihar Branch and approval for its closure in view of opening of new branch within AIIMS Campus.

Approved.

1.11.2 Ex-post-facto approval of Opening of Current Account No.557820110000006 at AIIMS Bhubaneswar Branch of Bank of India and Fund transfer to it from current account with No. 556420110000345 at Bank of India Jayadev Vihar Branch.

Approved.

1.11.3 Ex post facto approval for opening and operating "Patient Account- AIIMS" Bhubaneswar in the Bank of India AIIMS Branch, Bhubaneswar".

SFC directed that a single Account must be maintained for all official inflow and outflow of fund. A separate head wise segregation regarding hospital charges from patients should be made in the Annual Accounts of the Institute.

1.11.4 Approval for opening & operating of "Patient Assistant Fund - AIIMS" Account with Bank of India.

Not agreed. SFC directed that that a single Account must be maintained for all official inflow and outflow of fund. A separate head wise segregation regarding hospital charges from patients should be made in the Annual Accounts of the Institute.

Agenda Item No. SFC - 01/12

Approval for providing space for opening up of branches of Bank of India and State Bank of India ex-post-facto.

SFC noted that the Ministry had already permitted and approved provision of space to Bank of India inside the campus of the AIIMS, Bhubaneswar at the start of activities in AIIMS.

In case of providing space to State Bank of India, Secretary, MoH&FW, GoI and Chairman, SFC expressed that providing space without approval was un-acceptable and in view of the decision taken during joint tour of SS & FA, MoH&FW, GoI and JS (PMSSY), MoH&FW, GoI on dated 20 - 21st September, 2013, it was resolved that the State Bank of India branch


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should be vacated from the AIIMS, Bhubaneswar campus forthwith and the un-authorized construction should be demolished and removed without any delay.

Agenda Item No. SFC – 02/13

1.13.1. Permission to receive voluntary contribution from the general public who does not have official dealings with AIIMS Bhubaneswar or faculties of AIIMS to institute awards/medals for achievement of excellence in academics and research by the Director, AIIMS Bhubaneswar.

SFC advised that the matter may be placed before the Academic Committee for discussion before it was brought to SFC.

1.13.2. Opening of new bank account in Bank of India for crediting the funds for instituting awards and investing in fixed deposit receipts.

SFC advised that the matter may be placed before the Academic Committee for discussion before it was brought to SFC.

1.13.3. Approval for instituting award for securing highest marks by MBBS students in Biochemistry/ Physiology and instituting award for securing highest marks by Nursing students in Nursing.

SFC advised that the matter may be placed before the Academic Committee for discussion before it was brought to SFC.

Agenda Item No. SFC – 01/14

Enhancement of imprest money for HODs to meet the contingent expenses.

Not agreed. GFRs be followed.

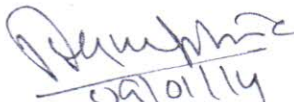
Agenda Item No. SFC – 01/15

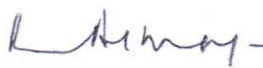
Approval of expenditure on the occasion of Annual Day of the Institute and Foundation Day of various Departments.

It was observed that there was no scope for Foundation / Annual Day of individual Departments and such proposals should not have been conceived. SFC approved Rs. Five Lakh for Annual Day every year and Rs One Lakh for Foundation Day of AIIMS, Bhubaneswar every year, within the budgetary allocation of the Institute.

Agenda Item No. SFC – 01/16

Establishment and Construction of centres of excellence for, Cardio therapy, Neurosciences, Nephrology and Oncology.


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SFC considered the project report prepared by SE, AIIMS, Bhubaneswar and approved, in principle, the establishment of unified Centres of Excellence in super specialities of cardio thoracic & vascular surgery (CTVS), neurosciences, nephrology and oncology at an estimated of cost of Rs One Hundred Crore. DPR should be got prepared through agencies selected by AIIMS and submitted to the Ministry for approval and by debit to AIIMS, Bhubaneswar Capital Head of Grant-in-Aid for 2014-2015 to start with.

SFC directed that the responsibility of execution of the work would rest with the Engineering Wing of AIIMS, Bhubaneswar. Chairman, SFC requested Dr Satishchandra, Director, NIMHANS to help the AIIMS, Bhubaneswar in setting up the Centre of Excellence part on Neurosciences at AIIMS, Bhubaneswar.

Agenda Item No. SFC - 01/17

Approval & Sanction of Grant for Academic Activities at AIIMS, Bhubaneswar.

Joint Secretary (PMSSY) observed that expenditure on such activities should be within budgetary allocation. SFC advised that the matter may be placed before the Academic Committee for discussion before it was brought to SFC.

Agenda Item No. SFC - 01/18

Approval for seeking corporate membership of Bhubaneswar Club for Director, DDA, FA, Dean & MS.

Approved.

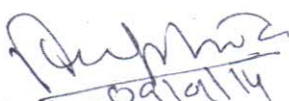
Agenda Item No. SFC - 01/19

Consideration & Recommendations of SFC on collection of investigation charges, bed charges, operation charges, diagnostic charges & OPD Charges from patients.

DDA, AIIMS, Bhubaneswar explained the proposal. Member Secretary defended the proposal. After deliberation SFC approved the collection of investigation charges, bed charges, operation charges, diagnosis charges and OPD charges from the patients as per rates applicable at AIIMS, New Delhi as an interim measure for one year, till full-fledged hospital services were available and detailed load and costs were known. SFC approved exemption from charging user fee from the specified categories as per practice followed at AIIMS, New Delhi.

Agenda Item No. SFC - 01/20

Consideration & Recommendation of SFC on procurement of coir mattresses and pillows from Coir Board.


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Member Secretary explained and defended the proposal. SFC took a note of Correction Slip No. 16 dated 4th November, 2008 of Department of Commerce, Ministry of Commerce & Industry, GoI. Considering the special circumstances explained, limited time left to adopt wide ranging usual tender process and the commitment of the Ministry in the Parliament to start hospital services, SFC approved the proposal as an one time measure, valid for a limited time period of up to 31 March 2014, for procurement of coir mattresses and pillows from Coir Board, Ministry of MSME, Govt. of India under GFR 144.

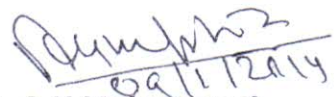
Supplementary Agenda No.SFC-01/01


Re-delegating the financial powers of the Director to the Deputy Director (Administration) and the Medical Superintendent in declaring them as Head of Office of AIIMS/Hospital to incur expenditure under recurring and non-recurring with the concurrence of Financial Advisor.

SFC approved the proposal for declaring the Deputy Director (Administration) as Head of Office of AIIMS, Bhubaneswar, under Rule 14 of DFPR and Medical Superintendent as Head of Office of AIIMS, Hospital under Rule 14 of DFPR. Further, the SFC also approved the re-delegation of the financial powers of the Director to the Deputy Director (Administration) and the Medical Superintendent in declaring them as Head of Office of AIIMS and Hospital respectively to incur expenditure under recurring and non-recurring heads with the concurrence of Financial Advisor, AIIMS, Bhubaneswar, as under:

Authority	Extent of power	
	Recurring	Non- recurring
Director (Existing Powers)	Full powers.	Full powers.
Deputy Director (Administration).	Rs. 10,000/- in each case (Subject to ceiling of Rs. 50,000/- per month).	Rs. 20,000/- in each case. (Subject to ceiling of Rs. 100,000/- per month).
Medical Superintendent	Rs. 50,000/- in each case. (Subject to ceiling of Rs. 1,00,000/- per month).	Rs. 1,00,000/- in each case. (Subject to ceiling of Rs. 2,00,000/- per month).

The meeting ended with vote of thanks to the Chair.


(Dr. A K Mahapatra)
 Member Secretary
 SFC, AIIMS
 Bhubaneswar


(Keshav Desiraju)
 Chairman
 SFC, AIIMS
 Bhubaneswar

Member Secretary


 Chairman

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